

BASE VILLAGE METROPOLITAN DISTRICT NO. 1

SPECIAL MEETING

Monday, October 14, 2019 at 9:00 AM

Base Village Conference Center

110 Carriage Way, Snowmass Village, Colorado

BOARD MEMBERS

District No. 1	
Peter Goergen, President	May 2020
Andy Gunion, Treasurer	May 2020
Charlie Singer, Secretary	May 2022
Rich Burkley, Assistant Secretary	May 2020

AGENDA

1. Call to Order
2. Declaration of Quorum
3. Director Conflict of Interest Disclosures
4. Approval of Agenda
5. Management
 - a. Conference Center Report
 - a. Conference Center Door Proposals
 - b. Conference Room WiFi Update
 - b. Parking Garage Report
 - a. Winter Parking Rates
 - c. Transit Center Update
6. Other Business
 - a. Next Meeting – November 14 at 1:00 PM
7. Executive Session (if needed)
8. Adjourn

Base Village Conference Center Report

Monday, October 14, 2019

Definite

2019- **Aspen Ski CO**, Nov. 11, Ballroom, \$550 rental

2019- **Clarks Holiday Party**, Dec. 5th, Ballroom, \$2,000 retail

2019- **D&E**, Dec. 9-10th, Ballrooms 2-3, \$1,000 retail

2020- **Florida Ski Council**, January 18, registration, \$2,000 retail, Village wide lodging, none at Viceroy

2020- **Blue Ridge Ski Council**- Ballroom, January 26-30, Welcome Reception and Dinner, \$18,500 retail. Village wide lodging, non at Viceroy

2020- **Charlotte Ski Club**, Ballroom, 160 guests for Dinner, \$8,000 retail

2020- **FASEB**- All space, Summer June-August (6 waves), \$25,000 retail

Tentative

2020- **NASTAR**- March, Ballroom, \$80,000 retail, Village and Aspen wide lodging

2021-**National Brotherhood Ski Association**, All Space, \$9,500 revenue, Village wide lodging

Prospects

Turn Down/Lost

2019- **Mastermind**, Ballroom, September 25-27, meals throughout, \$15,000 retail, Viceroy guest rooms

2019-**Hyundai**, Ballroom, December 14th, Dinner, \$4,000 revenue, Viceroy guest rooms



CONFERENCE CENTER REPORT **Monday, October 14, 2019**

Conference Center Door Update

We researched costs for a U-channel customized for the base of the door and have included rough numbers from Pacific Sheet Metal. We also reached out to the contractor who provided the original bids on replacing the doors and confirmed they numbers they provided are still good. We would recommend that if this route is taken, then we only do the doors that absolutely need it at this time and add the other doors later. I have provided the replacement door quotes in this packet for your review.

Conference Center Wi-Fi

This summer we had significant issues with the Wi-Fi connectivity in the ballroom while FASEB was in house. This issue was determined to be due to the current equipment, which is dated and not able to accommodate the guest demand. We had Mitchell and Company quote out new equipment, which came out to \$10,000. After discussion with our internal IT department, they feel they can do it for around \$6,000 using slightly different hardware and design. Management would request Board approval to move forward with updating this equipment.



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Snowmass Mountain Lodging
Jeff Skagen
JSkagen@eastwest.com
970-924-6052

84 Carriage Way
Snowmass Village, CO 81615
09/03/2019

We appreciate the opportunity to submit this proposal for the above referenced property and offer the following to further clarify the scope of work based on the discussion John Berglund

Conference Room Doors- Kickplate:

- Furnish and install 20-gauge stainless cladding on the bottom of (5) sets of conference room doors. Stainless steel cladding to extent 10" to 12" from bottom of doors on both the interior and exterior side.

****Note:**

This proposal is intended as a budgetary feasibility study only. If you wish to move forward with project a formal site visit will need to be scheduled. Site visit will be used to fine tune scope of work and pricing. We have included materials and labor for what we assume project may cost, however, cost may change after site visit.

Budget Price: \$11,000.00

Note: Price excludes snow and ice removal – see exclusions on next page

Pacific Sheet Metal requires a 50% deposit for jobs over \$2, 000.00 prior to the start of the job. The balance is due 30 days from date of invoice.

Steve Narvaez
Gutter and Roofing Service

CONDITIONS AND EXCLUSIONS:

PRICE EXCLUDES:

Snow and ice removal – this will be billed at an additional \$90.00 per man per hour (two man crews), demolition of any kind, Interior flashings, window and door flashings, through wall flashings, protection of interior of residences from dust and debris caused by the re-roofing process, asbestos removal or mitigation, mold removal or mitigation, interior sheet metal, all wood work other than that listed above, insulation other than that listed above, saw cutting,

mock-ups, shop drawings, Ice dams and damage caused by ice dams, liquidated damages, bonds, permits and fees. Electrical hook up and power connections.

Unless specifically noted above, there are no additional terms presumed to be included in this proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra costs needs to have written/signed approval, and will become an **extra charge** over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Property owner to carry, fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Final payment to be made as follows: Within 30 days of invoicing.

Note: This proposal may be withdrawn if it is not accepted within 21 days.

Gutters & downspouts should be cleaned and tuned annually, and for some properties twice yearly, typically in the fall (and spring) to ensure gutters and downspouts are clear of debris and draining properly, also to ensure that they will stand up to the coming snow and ice, heat tape should be inspected or tested yearly for proper operation. **Heat tape should be turned on throughout the winter months when temperatures are below 35 degrees or in areas that are in the shade to ensure it performs efficiently. If heat tape is not turned on gutters and downspouts may freeze and split.**

We offer annual or semi-annual gutter cleaning and/or heat tape inspection as part of preventative maintenance: *Doing annual preventative maintenance, cleaning and inspections provides major benefits to our home owners in addition to the peace of mind knowing that your gutter system is in top working condition. Early summer and fall are our busiest times of the year so be sure to schedule your appointment a few weeks in advance. **Please note that we do not automatically schedule these appointments. Please call us a few weeks in advance to schedule your appointment – we recommend that it be done in October or November and April or May.** Should you need more information feel free to give us a call.*

1-Year Workmanship Warranty on gutter materials and 7 year warranty on heat tape materials (materials only, labor to replace warranty materials not included):

The owner or representative of this property has to notify Pacific Sheet Metal in writing within 24 hours of discovering any defaults or damages.

This is to certify that the gutter products installed by Pacific Sheet Metal Inc are warranted for a period of one year against defects in workmanship (labor and materials), and the heat tape materials for seven years (materials only), subject to the following conditions. Pacific Sheet Metal Inc agrees to its option to remedy the defective workmanship without charge within one year from the date of the initial installation, within a reasonable time after notice. Seven years for heat tape materials (labor excluded)

The warranty covers defects in workmanship but does not include defects or damages attributable to normal weathering or defects or damages caused by: accidents, fire, lightning, flood, earthquake, windstorms, windborne objects, ice, hail, or other Acts of God, or by vandalism, riot, civil disorder, or harmful fumes, vapors or chemical pollutants or air pollution, mildew, fungus, or salt from the atmosphere or from any other source, building settlement or structural failure of roof, walls, foundations or any part of the attached structure, or any other causes beyond the Company's control. Fading of color is not included in the warranty.

If gutters and downspouts are not cleaned by Pacific Sheet Metal at least once a year warranty will be void. Leaks or damage caused by blockages due to not being cleaned will not be covered under warranty. If heat tape is not turned on during winter months or within shaded areas, snow and ice is removed by anyone other than Pacific Sheet Metal and damage is caused due to this removal, warranty will be void. Heat tape should be inspected every two years by Pacific Sheet Metal.

Cleaning, tuning and inspections will be charged at time and materials rates. This should be scheduled at least 3 weeks in advance.

Pacific Sheet Metal Inc shall not be liable for injury to persons or damage to building or contents, or for incidental, special or consequential damages for breach of any written or implied warranty on defects in workmanship.

THERE WILL BE A CHARGE IF A SERVICE CALL IS MADE AND WE FIND THAT THE REPORTED DAMAGE WAS CAUSED BY REASONS OTHER THAN FAULTY WORKMANSHIP. EXAMPLES: DEBRIS AND FOREIGN OBJECTS IN RAIN GUTTER SYSTEM, DAMAGE BY PEOPLE ACTIVITY AND OCCURRENCES OF NATURE. HEAT TAPE NOT TURNED ON WHEN TEMPARATURES DROP BELOW 35 DEGREES OR ARE IN SHADED AREAS.

Acceptance of Contract:

By signing this you confirm that the above prices, specifications and the attached conditions and exclusions have been read and are hereby accepted. If the contract cannot be signed an email needs to be sent accepting the proposal and its conditions. You are authorizing for work to be done as specified. A deposit (if applicable) is to be submitted upon acceptance of this work proposal/contract. Materials will be ordered and scheduling will take place after all steps of acceptance have been completed.

Signature _____ Date_____

Print Name: _____

Deposit amount due: \$5,500.00

Address: 84 Carriage Way, SMV, CO

Credit Card Payment Information:

Name on Card:		Card #:	
Billing Address:		EXP Date:	
City, State, Zip:		CVV2 #:	

Payment Amount Authorized:

50% Deposit: \$

Full Bid Amount: \$

Signature _____ Date _____

By accepting, signing and completing this form, you give us permission to debit your account for the amount indicated above on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account. This information is destroyed after payment has been processed.

Address:

Deposit required:

kitty@mtnview.us

I know this quote is much higher than the last one. But these doors are more of a commercial grade and prestained in the factory. We also included hardware and panic bars for both doors on the double openings, which are better for fire code. The difference in wood types makes a big difference, these doors are Maple a little harder wood for commercial use. The other ones I quoted were Birch for light use.

CUSTOM MATERIALS:

This product(s) is a special order and cannot be cancelled or returned for credit. Customer recognizes and acknowledges that the product or materials supplied by Mountain View Window & Door (MVWD hereafter) are custom in nature and there is no ready market or value other than for the job for which the materials are manufactured and/or supplied.

TERMS OF PAYMENT:

Interest of two percent (2%) per month will be charged on all past due accounts. If customer or customers agent direct MVWD to retain the products or materials, although available for delivery, customer is responsible for payment in full when invoiced product arrives at MVWD. Customer agrees to pay all costs of collection including reasonable attorney's fees. This contract is deemed to have been entered into in the State of Colorado and Colorado Law shall govern its interpretation and enforcement, except for its conflict of laws provisions. All risk of loss or damage shall pass to customer upon delivery of materials.

TITLE:

Title, ownership and the right of possession of the product or material furnished or to be furnished by MVWD shall remain in MVWD until MVWD is paid in full. MVWD shall have the right to possession of the products or materials but is not obligated to repossess the materials in the event of non-payment. MVWD's right to repossess materials is in addition to, and not a limitation upon or a waiver of MVWD's other legal rights including the right to place a mechanic's lien against the real property for which materials were supplied. In the event MVWD elects to repossess any materials for which payment in full has not been made, customer shall be responsible for any damage to or loss of materials and their component parts including damage to the real property or other materials not supplied by MVWD.

WARRANTY:

Should owner seek warranty service for services performed by MVWD, such warranty request must be made within one (1) year of substantial completion of MVWD' services. MVWD makes no warranties regarding third party modifications to deliverables, or regarding any third party products provided by MVWD. MVWD shall, to the extent it is reasonably able, cooperate with Owner, transferring any third party warranties to Owner.

AUTHORIZATION:

I or my authorized representative have verified all product attributes, handing, color and dimensions. By my signature or signature of my authorized representative, I agree to all terms as stated above and have given authorization to have MVWD order all products as specified in this quote/order.

**Thank you for your business.
We truly appreciate it!**

Subtotal	\$85,676.00
Sales Tax (2.9%)	\$2,038.00
Total	\$87,714.00

Quote good for
30 days

Signature

Date

We look forward to answering
all your questions!

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I or my authorized representative have verified all product attributes, handing, color and dimensions. By my signature or signature of my authorized representative, I agree to all terms as stated above and have given authorization to have MVWD order all products as specified in this quote/order.

**Thank you for your business.
We truly appreciate it!**

Subtotal	\$73,812.86
Sales Tax (2.9%)	\$1,534.18
Total	\$75,347.04

Quote good for
30 days

Signature _____

Date _____

We look forward to answering
all your questions!



PARKING GARAGE MANAGER'S REPORT
Monday, October 14, 2019

Vandalism Update

We did file charges against the man who vandalized the entrance gate and camera and have requested to be paid for all costs to repair the damaged property, which totaled around \$3,813.00. We are just waiting to hear back from the courts as to what the judge's final orders are.

Winter Parking Rates

Current rates are first hour is free, each additional hour is \$5, and the daily maximum is \$30. Parking is free after 5:00 PM. Management has done a rate comparison with other resorts and found that these rates are in line with what other areas are charging. Management is currently working with the Town Of Snowmass on the Parking Management Plan and will need to notify them if the board changes these rates so management would request board direction as to if these rates will be changed or stay as is for the 2019/2020 season.